

HENRY POINT WORKING WATERFRONT PROJECT

COMBINED COMMITTEE MEETING

WORKING WATERFRONT ACCESS COMMITTEE; HARBOR COMMITTEE

December 18, 2024

MINUTES

Attendance:

- Working Waterfront Committee – Ira Kelley, Chairman; D. Kraig Church
- Harbor Committee – John Church, Harbor Master; Harry Fish; Diane Smith
- Guests/Other – Cynthia Beauvais, Public; Kathy Killian, Grants/Planning Assistant; James Jutras, SCEC; Paul Monyok, Haley Ward; Johanna Szillery, Haley Ward

Minutes of November 20, 2024: Draft minutes were distributed via e-mail and reviewed during the meeting. Motion made to approve minutes as written. Seconded and approved.

Haley Ward Update:

- **Environmental Review (required for release of HUD funds)** – maps included in Environmental Review drafts need to be updated to show the details of the Campground Road as it passes the corner of the Aiston property.
- **Contact with Nathan Strout of SWCole – Launch Ramp Test Boring** – Ira Kelley and John Church met virtually with Nathan Strout of S.W.Cole in Bangor to discuss test borings to determine the construction plan for the launch ramp. Nathan forwarded the proposal and quote he had sent to Haley Ward as Jonesport had not received a copy. S.W.Cole proposes one day of drilling three borings to determine the depth and quality of the bedrock. A 4-week lead time from Jonesport's return of the signed contract is anticipated. It is expected to be a one-day job. \$10,900 Fee quoted and Ms. Killian will consult the town treasurer to determine the source of funds. ACOE, and possibly Brock Marine, will be contacted to see if the borings done in 1985/1986 for the Breakwater construction are available for review.
- **Tier 3 Permit** – the draft of the Tier 3 application is complete and under review at Haley Ward. The public meeting will be held on January 15, 2025 at 6:00 PM (following the Selectboard Meeting, and prior to the Henry Point Committee's scheduled monthly meeting). Haley Ward will not present the application prior to or at the Public Meeting as it is an informational meeting only.
 - **Notice of Intent to File and Public Hearing Timing and Schedule**

- **Advertisement** – to be placed in the Machias Valley News Observer in the Wednesday, January 8, 2025 edition. Haley Ward has provided a draft (reviewed at the meeting) that was approved by the committee with minor changes. Notice of the meeting will be posted at businesses in Jonesport, the Town Office, and the Post Office by January 6, 2025, and on the Town of Jonesport website on January 7, 2025.
 - **Letters to Property Owners** – fully personalized letters are not necessary, and there is no requirement to mail the letters certified or registered. Letters will be mailed on January 2nd anticipating receipt by January 5, 2025.
- **Remote Meeting Option** – the town does not host virtual public meetings for the public and the motion was made, seconded, and approved to have the remote option available only for James Jutras, SCEC and representatives from Haley Ward if not available to attend in person.
- **Review and comments on Plans received 11/14/2024**
 - **Re-alignment of ROW – Aiston** – Paul enlarged the section of the plan during his explanation of the section of road that passes the Aiston property. Notes will be added to the plan explaining the Right of Way boundaries (both old and new) which will show that there is no new encroachment on the Aiston property.
 - **Conduit for new and future conduit for underground utilities** – Paul shared a draft of the conduit plan. Some detail will be added and explained as the result of discussion and the plan will be printed for pick up in Machias. Conduit can be left empty if not needed until later phases of construction. There will be separate meters for the Working Waterfront and Campground. Once permits are approved, Versant will be contacted for involvement and assuring wire height is appropriate for large boats on trailers.

Coleman/TD Bank Request for Information

- **Request Letter from Colemans to TD** – drafted letter has been sent to Mr. and Mrs. Coleman for signatures. Kathy requested they send the original signed letter to the Town Office to her attention so she can deliver with other documents to TD Bank.
- **Title Search** – the contact at TD Bank is unable to assist us in getting a copy of the title search that was done when the Coleman’s purchased the property. Awaiting response from two other TD options but may need to enlist Mr. Coleman’s assistance with obtaining a copy so the title company can be contacted for updates.
- **Survey of Coleman Property** – Paul will follow up on his request to the Haley Ward division that will provide the survey.

Grant Updates:

- **Representative Jared Golden Request** – no new information is expected until the federal budget is signed.

- **FY 2025 Coastal Community Grant.Shore and Harbor Planning Grant Programs** – progress report and invoices are due to Melissa Britsch at ME DMR on January 15, 2025.
- **FY2023 Community Project Funding (HUD – EDI/CPF)** – awaiting login credentials for Harry Fish so he can assign users and their roles on the DRGR portal.

Permit and Use Fee: any information or discussion – Diane has shared information from her research with Ira and John.