

# HENRY POINT WORKING WATERFRONT PROJECT

## COMBINED COMMITTEE MEETING

WORKING WATERFRONT ACCESS COMMITTEE; HARBOR COMMITTEE

**January 15, 2025**

### MINUTES

#### **Attendance:**

- Working Waterfront Committee – Ira Kelley, Chairman
- Harbor Committee – John Church, Harbor Master; Harry Fish; Diane Smith
- Haley Ward – Paul Monyok and Regina Gray
- SCEC – James Jutras
- Kathy Killian, Grants/Planning Assistant
- Public – Sheila Millette, Cynthia Beauvais, Carrie Peabody

**Minutes of December 18, 2024:** Draft minutes were distributed via e-mail and reviewed during the meeting. Motion made to approve minutes as written. Seconded and approved.

#### **Haley Ward Update:**

- **Environmental Review (required for the release of HUD funds):** Once the consultations with US Fish and Wildlife, NOAA, and ACOE are complete, the report will be finalized, and the comment period will open.
- **Tier 3 Permit:** Filing expected on or around February 5, 2025.
- **Plan Updates:** Paul Monyok delivered the most current plan set which includes the plan for utility conduit, any corrections and notes needed on the corner of the Aiston property and more detail about how the area will be dammed for construction of the launch ramps. This plan will be used for the Bid Documents if no changes are needed for permitting.

#### **Coleman/TD Bank Request for Information**

- **Request Letter from Colemans to TD:** Mr. and Mrs. Coleman have signed the TD Bank Request Letter and it will be forwarded to the documentation contact at TD Bank.
- **Title Search:** Not yet resolved.
- **Survey:** Dan Livingstone will provide an update on the proposal the week of January 20, 2025. Ms. Killian will scan and forward a copy of the septic design to Paul and Dan.

#### **Grant Updates:**

- **Representative Jared Golden Request:** No news to report.

- **FY 2025 Coastal Community Grant.Shore and Harbor Planning Grant Programs:** First invoice from the town has been sent DMR for reimbursement. The progress report due January 15, 2025 has been sent and accepted. There are some questions about tasks and grant budget items that Kathy will discuss with Paul for clarification.
- **FY2023 Community Project Funding (HUD – EDI/CPF):** Harry’s credentials for the DRGR Portal login have been received and he has successfully signed in. Kathy and James will work with Harry to make decisions on who Harry needs to assign to portal and the role they will fill for sending and updating reports, invoices, and information.

**Permit and Use Fee: any information or discussion:** No new information to report.

Minutes: ktkillian, 1/18/2025