

HENRY POINT WORKING WATERFRONT PROJECT
COMBINED COMMITTEE MEETING
WORKING WATERFRONT ACCESS COMMITTEE; HARBOR COMMITTEE
September 17, 2025
MINUTES

Attendance:

Working Waterfront Access Committee – Ira Kelley, Chairman; Anson Kelley
Harbor Committee – John Church, Harbor Master; Harry Fish; Diane Smith; Jason Alley
Guests/Other – Paul Monyok (Zoom) and Chip Haskell (phone) from Haley Ward; James Jutras (Zoom) SCEC; Cynthia Beavais, General Public; Kathy Killian, Grants/Planning Assistant

Minutes of August 20, 2025: Draft minutes of the August meeting were distributed by e-mail; no comments or corrections were received. Minutes were reviewed during the meeting and a motion made to accept as written. Seconded and approved.

Haley Ward Update:

- **Environmental Review (required for release of HUD funds):** Paul clarified that the report required by HUD is the **NEPA Review**. Chip Haskell will follow up on the status of this with Dennis Kingman as it is critical to upload this to the HEROS portal for HUD review. Grant funds will not be released until the upload is completed, reviewed, and approved. In previous discussions and meetings with Haley Ward, it was determined that Haley Ward would upload the information and assist Kathy Killian with completion of the required steps to submit to HUD as Jonesport accepted responsibility for the NEPA Review. Kathy has a valid login to the HEROS portal. Chip Haskell will follow up with Dennis on the status of the NEPA Review.
- **DEP Tier 3 and ACOE Permit Status:**
 - Messages have been sent to Madison Bangs of ME DEP by several individuals in attendance with no response received. Timing discussed by Madison and John Church was that we would have the permit by September 15th.
 - Messages have been sent to Zach Normile of ACOE by several individuals in attendance with no response received. The timing for receipt of the ACOE permit is urgent as work must begin by October 14, 2025 to comply the General Permit with the State of Maine. Chip Haskell will follow up to determine if we are allowed to start bringing in the fill for the small section of wetland at the new entrance of the Campground Road at Kelley Point. Work covered by the permit must be completed by October 14, 2026. Questions to be answered:
 - Can we bring in gravel before we have the permit?
 - When will we have the permit?
 - Who is responsible for completing the ACOE “beginning of work” form that is required?
 - Who will take the before/after photos to document the work?
 - Can Jonesport take these beginning steps prior to the contract being awarded for the Campground Road project steps?

- **Bidding Process – next steps:** Invitation to Bid and required dates and timelines were discussed. Decisions made:
 - Invitation to Bid will be published in the Machias Valley News Observer September 24, 2025 issue. Kathy will submit the ad to MVNO on Friday September 19, 2025.
 - Pre-Bid meeting will be held at the Jonesport Town Office at 11:00 AM on Monday October 6, 2025 followed by a site visit.
 - Haley Ward will publish in the Bangor Daily News; they will advise Jonesport of the publication date.
 - Based on the Dates of the Invitation to Bid publication (9/24/2025 in MVNO) and the Pre-Bid Meeting (10/6/2025), Haley Ward will condense the schedule and provide the dates to Kathy Killian for the following:
 - Receipt of Sealed Bids to the Town of Jonesport
 - Questions Due Date
 - Contract Documents Release Date

PLEASE NOTE that the DATES MUST BE AVAILABLE TO KATHY BY 4:00 PM ON THURSDAY SEPTEMBER 19, 2025 FOR PUBLICATION IN THE MACHIAS VALLEY NEWS OBSERVER ON WEDNESDAY SEPTEMBER 24, 2025 EDITION. THIS IS A WEEKLY NEWSPAPER.

Noted by a member during discussions of the above topics is the fact that much of this was discussed at the August Meeting. Our member noted that a timeline is needed with assigned responsibilities and follow-through. Chip did explain that much of the frustration we, and Haley Ward, are experiencing is regarding the permitting agencies. Chip will follow up and communicate results and answers.

William Henry Kelley (b. 1824; d. 1890) Surviving Heirs: A phone conference was held on September 9, 2025 with the Town's Attorney Kristi Trafton, Haley Ward representatives Chip Haskell, Paul Monyok, and Dan Livingstone, and John Church and Kathy Killian representing Jonesport. Kristi Trafton of Rudman Winchell explained the process to petition the court for Title Action as intertidal reference was left out deeds beginning with the deed from William Henry Kelley (b. 1824 d. 1890) when he sold the property to D. J. Sawyer in 1989. Kristi will give the state the deeds and see if they are enough to prove that Jonesport has the intertidal rights to obtain the Submerged Lands Permit. While she is taking care of this, Kathy contacted the Jonesport Historical Society and received a family tree showing descendants of William Henry Kelley to facilitate locating possible surviving heirs. The family tree created a lot of discussion, and the agenda item was tabled with some members agreeing to stay after the meeting to see who might still be living in Jonesport that could help determine how surviving heirs might be contacted. Jonesport Cemetery, Birth, and Death records will be consulted as we narrow down the list of surviving heirs. Due diligence is required to show that we have made efforts to find heirs. Kathy will follow up with Kristi on the status of the court petition.

Coleman/TD Bank Consent to Easement: As of September 12, 2025, Angela Smith of the TD Bank Office in Amherst, NH confirmed that the Contract Change Department is re-doing the documents that give TD's consent to the new easement. Kathy will continue to follow up with Angela and Mr. Coleman.

Grant Updates:

- **Representative Jared Golden Request FY2026 ~ we are in the appropriations bill for \$1.2 million for parking and launch ramps**
- **FY 2025 Coastal Community Grant.Shore and Harbor Planning Grant Programs ~ for bidding process**
- **FY2023 Community Project Funding (HUD – EDI/CPF) ~ need to submit approved Environmental Review**
- **NBRC Pre-application submitted August 29, 2025; final application (if invited) will be due on October 10, 2025 before 5:00 PM. NBRC expects to open the final application portal to invited applicants on Monday, September 22, 2025.**

Permit and Use Fee: any information or discussion: no action at this time.