

**HENRY POINT WORKING WATERFRONT PROJECT  
COMBINED COMMITTEE MEETING  
WORKING WATERFRONT ACCESS COMMITTEE; HARBOR COMMITTEE**

**MARCH 19, 2026  
MINUTES**

***Meetings have been rescheduled for the third Thursday each month at 6:00PM.***

**Attendance:** Ira Kelley, Chairman Working Waterfront Access Committee; John Church, Harbor Master; Harry Fish, Harbor Committee; Diane Smith, Harbor Committee (Zoom); Paul Monyok, Haley Ward (Zoom); James Jutras, SCEC (Zoom); Cynthia Beauvais (Public); Nathan Shepard (Public); Kathy Killian, Grants/Planning Assistant

**Minutes of February 18, 2026:** Draft minutes were distributed by e-mail; no comments or corrections received. Minutes were reviewed during the meeting, and a motion was made to accept as written. Seconded and approved.

**Haley Ward Question and Answer:**

- Paul Monyok had discussions and correspondence with Jim Carver of Carver Construction regarding material submittals. Paul will send copies to John Church, James Jutras and Kathy Killian. James will review for grant compliance. Kathy will retain copies in the project files. So far, Jim has submitted product specifications from FWWebb for Straw Blanket, Silt Fence, GeoTextile Fabric, Underground Detectable Tape, Rigid Electrical Conduit, and Pipe for use in gravity flow drainage. Paul will copy John, James and Kathy on all correspondence going forward.
- Jim Carver has a DRAFT Contract; need to finalize with Bond and Insurance forms.
- Kathy questioned Paul regarding the In-Lieu-Fee (ILF) Worksheet. Kathy and Paul will talk to Madison Bangs of Maine DEP about the calculation of the fee as the figures on the In-Lieu-Worksheet do not add up to the total In-Lieu-Fee.
- The MELS online system for permit applications is now available and in use, and permits issued before the system was fully operational should be uploaded by now.
- John discussed the need for survey pins, markers, and stakes along the right-of-way with Paul, and the need for those to be placed soon to meet Jim Carver's needs. The right-of-way adjacent to the Aiston property needs to be well marked in a visible and permanent manner. John also reminded Paul that any pins or markers used in the Coleman Survey need to be marked also. We are ready now to have this done. Paul will contact Joshua Maker of Haley Ward's Machias Office to get the work done.

**Borrowing for \$199,905 NBRC Matching Funds:** The voters approved borrowing from Machias Savings Bank at Annual Town Meeting on March 9, 2026 with the loan intended to close on or around July 1, 2026. Payments will be made annually for 5 years beginning in 2027. Harry Fish, as Chairman of the Jonesport Selectboard has asked if the loan can be closed before July 1, 2026, and the town's attorney John Hamer of Rudman Winchell has confirmed that town

can accept the funds as long as no payments are made before July 1, 2026 as the appropriation was made for the 2026/2027 fiscal year.

### **Pre Construction Needs:**

- Marking of boundaries as noted in Haley Ward Question and Answer notes.
- Payment, and notice of acceptance, of In-Lieu-Fee to Maine DEP.
- Title Opinion or Title Insurance on the Intertidal Land correcting Jonesport's Deed to state ownership to 'low water' in place of 'to the shore.' Letters and deed releases were mailed (certified/return receipt requested) on March 12, 2026 to 53 Surviving Heirs of William Henry Kelley (b. 1824; d. 1890). Phone calls, e-mails, and responses are being directed to Kathy.
- Work Start Notification Form to Zachary Normile at US Army Corps of Engineers at least two weeks prior to commencing the activity authorized by permit # NAE-2023-00720.

**Concrete Planks and Docks:** John Church has a design and price estimates from Morrison Manufacturing – Marine Fabrication in Perry, Maine. The information, including the drawings and specifications have been sent to Paul Monyok, and Kathy will confirm that Jame Jutras has a copy also. Wear plates were discussed. John also has contact for a company in Boothbay that has a barge that can drill for the posts from water or land.

### **Grant Updates:**

- **Representative Jared Golden Request FY2026** - Appropriations bill passed and signed. Jonesport awaiting T-HUD notification of award of \$1,200,000.
- **FY 2025 Coastal Community Grant.Shore and Harbor Planning Grant Programs** – There is a small amount left in this grant that will be paid out within the next two months. Grant end date is June 30, 2026.
- **FY2023 Community Project Funding for Road (HUD – EDI/CPF)** – As soon as the questions are answered on the In-Lieu-Fee, a voucher will be submitted to HUD through the DRGR Portal for the funds to issue the check to the Maine DEP.
- **NBRC Grant** – The NEPA review that was completed for the HUD-EDI/CPF Grant is being reviewed by the NBRC to see if any updates are needed. They have requested additional documentation on Section 106 – Historic Preservation which Kathy has and will try again to upload to the NBRC-GMS Portal. James Jutras will assist if there is a system issue with the upload.

**Permit and Use Fee: any information or discussion:** Diane Smith reported that she has information from Cutler, Rockport, Rockland, and Stonington that she is putting into a spread sheet for review by committee members. Discussion led to questions about use and maintenance of the Jonesport Marina. It is owned by the State of Maine and will remain under their control when the commercial traffic moves to Henry Point.

**Other Business:** None.

*Minutes: ktk, 3/20/2026*