

# HENRY POINT WORKING WATERFRONT PROJECT

## COMBINED COMMITTEE MEETING

WORKING WATERFRONT ACCESS COMMITTEE; HARBOR COMMITTEE

**APRIL 16, 2026 – Thursday at 6:00 PM**

### MINUTES

**Attendance:** John Church, Harbor Master; Harry Fish, Diane Smith, Kathy Killian

**Minutes of March 19, 2026:** John Church acted as Chairman for the Meeting. Draft minutes were distributed by e-mail; no comments or corrections were received. Minutes were reviewed during the meeting, and a motion was made to approve the minutes as written. Seconded and approved.

#### **Haley Ward: Question and Answer**

- **Status of Survey Markings for the Campground Road:** Paul Monyok was unable to attend the meeting but sent word that the survey markings are “all set.” Harry Fish advised that he had noted markings in the alders at the corner of the Aiston Property. Paul has shared a GPS program with Jim Carver for marking the Campground Road Right-of-Way and that Jim will mark as needed before construction.
- **Status of Jim Carver’s Submittals to Paul Monyok:** Paul shared his submittal tracking spread sheet and noted he has reviewed Jim Carver’s submittals of 3/4/2026 as follows:
  - Erosion Control Silt Fence – approved 4/14/2026
  - Erosion Control Blanket – approved 4/14/2026
  - Geotextiles Mirafi 140N – approved 4/14/2026
  - Storm Sewerage System storm pipe – approved 4/14/2026
  - Raceway and Boxes for Electrical System rigid electrical conduit – questions remain
  - Identification for Electrical System identification – questions remain

#### **Pre Construction Needs:**

- **Pay Maine DEP In-Lieu Fee:** there are HUD DRGR portal login issues that need to be resolved before the voucher for the In-Lieu-Fee drawdown request can be entered into the system for approval and funds transfer. The goal is to have this completed before the end of April.
- **Submerged Land Permit ~ William Henry Kelley (b. 1824; d. 1890) Surviving Heirs:** Kathy has communicated progress on the heir search and responses to Kristi Trafton at Rudman Winchell, and requested that Kristi respond with next steps and the timeline we can reasonably expect to have a title opinion. Cumberland Title will not give a title opinion because intertidal ownership is complex and often challenged. Possible steps include having to get additional responses, advertising in newspapers in areas where heirs are believed to live, and file a Quiet Title request with the court.

- **Machias Savings Bank commitment for funding NBRC Matching Funds:** Town financial reports are needed for the MSB to begin underwriting the loan. Kathy has been in touch with the town auditor and the school has been asked to make finalizing their audit a priority. Interim financials would help the bank get started, and Kathy has requested that those be sent to us.

**Concrete Planks and Docks:** It is likely that the launch ramp will use a combination of poured concrete slabs and pre-cast concrete planks. The small planks that have been donated to us by the State of Maine will be used for curbing. We have a design for the docks from Morrison Manufacturing Services, and a fee will be owed for the design work. Mr. Morrison can wait for that.

### **Grant Updates:**

- **Representative Jared Golden Request FY2026** ~ Appropriations bill passed and signed. Jonesport awaiting T-HUD notification of award of \$1,200,000.00. Communication will go out to Grant Recipients during the next few weeks. Kathy has started gathering information that will likely be requested to finalize the Grant Agreement with HUD-Transportation.
- **FY 2025 Coastal Community Grant.Shore and Harbor Planning Grant Programs** ~ final invoice, progress report and project summary submitted to Melissa Britsch of MOCA. Once approved, the grant will be closed; all awarded funds have been spent, and the grant end date is June 30, 2026.
- **FY2023 Community Project Funding for Road (HUD – EDI/CPF)** ~ Lillian Faulkingham is set up in the DRGR Portal. Goal is to have the voucher for the Maine DEP In-Lieu-Fee and a voucher for the allowed planning expenses submitted and approved for payment before April 30, 2026
- **NBRC Grant** ~ NBRC Staff reviewed the NEPA Environmental Review prepared by us and Haley Ward for HUD. NBRC has chosen to adopt the 2025 Environmental Review and has issued its own Finding of No Significant Impact. An Environmental Impact Statement will not be issued; our NEPA Environmental Review has now been approved by HUD and NBRC! Notices must be posted, but newspaper advertising is not needed. Kathy is pursuing Interim 2025 Financial Reports for the Machias Savings Bank so loan underwriting can begin.

**Permit and Use Fees: any information or discussion:** Diane Smith presented information she has gathered from the towns of Cutler, Rockland, Rockport, and Stonington regarding ordinances and charges/fees assessed for various services and levels of use. Her presentation generated good discussion, and more questions.

**Other Business:** None