

# **HENRY POINT WORKING WATERFRONT PROJECT**

## **COMBINED COMMITTEE MEETING**

### **WORKING WATERFRONT ACCESS COMMITTEE; HARBOR COMMITTEE**

**July 15, 2026**

## **MINUTES**

**Attendance:** Ira Kelley, Chairman Working Waterfront Access Committee; John Church, Harbor Master; Harry Fish, Harbor Committee; Diane Smith, Harbor Committee; Paul Monyok, Haley Ward (via Zoom); Kathy Killian, Grants/Planning Assistant; Nathan Shepard, Public; Cynthia Beauvais, Public.

**Minutes of June 18, 2026:** Draft minutes were distributed to committee members by e-mail; no comments or questions were received. Minutes were reviewed during the meeting, and a motion was made to approve the minutes as written. Seconded and approved.

**Haley Ward: Question and Answer:** Paul Monyok questioned who is testing the compaction of the road material before and after the road construction. 95% compaction is needed. Paul also asked what is being done by Jim Carver regarding quality control. Jonesport is allowed to decide how much quality control is needed and how often. The committee noted that the Quality Control Line Item on the bid sheet was filled in by Haley Ward with description and price which led the committee to believe Haley Ward was responsible. Discussion continued and pointed to the need for scheduling a “pre-construction meeting” to clarify. The committee chairs (John and Ira) should be included along with Jim Carver, Paul Monyok, and Chip Haskell (Haley Ward).

Jim Carver also contacted Haley Ward and the Committee with some questions:

- There is ledge that needs to be removed for the road. Jim wants to be sure he quantifies and measures the amount correctly.
- Similar notation and questions about unusable materials.
- How his invoices should be organized and submitted.

Paul responded to Jim with notations and instructions from the project manual. There is a sample invoice form in the project manual and Paul forwarded that separately to Jim and Kathy for convenience. Kathy noted that she has cross-referenced the bidding categories with the HUD Budget Line Items and if Jim invoices based on the bid, Kathy will invoice the HUD Grant accordingly. Turn-around time for the first HUD Grant invoice submitted by the Town was very quick, but there was only one line item and limited documentation was needed. The Town has some surplus borrowing still available and a Line of Credit with Machias Savings Bank to facilitate cash flow if needed.

Once Jim Carver completes the road (no paving at this time) to the water (near the existing gate), he will stop work and remove equipment until after Labor Day when the campers have left.

### **Pre Construction Needs:**

- **FOR LAUNCH RAMP: Submerged Land Permit ~ William Henry Kelley (b. 1824; d. 1890) Surviving Heirs** – Kathy is working with the attorney to try and add urgency to the steps the attorney needs to take to resolve the Ownership/Title confirmation of the intertidal zone.
- **FOR PARKING AREA: Authorization to Proceed from NBRC** – the request has been submitted and acknowledged by NBRC. Kathy will monitor the portal for confirmation of the permission.

### **Concrete Planks and Docks:**

- **Morrison – design fee (placeholder).** Planning to cover this fee (\$5,000) under the HUD FY2026 Grant (Jared Golden) when the grant requirements are added to the portal. Waiting on HUD.

### **Grant Updates:**

- **FY2023 Community Project Funding for Road Construction (HUD – EDI/CPF B-23-CP-ME-0767)** – First voucher submitted for re-imbursement to the Town was processed quickly by HUD and the Maine DEP In-Lieu-Fee for wetland mitigation has been paid and acknowledged by Maine DEP and ACOE.
- **NBRC Grant for Parking Area and Launch Ramp Construction** – Requirements for Notice to Proceed from NBRC have been submitted and the request for Full Notice to Proceed has been requested.
- **Representative Jared Golden CDS FY2026 for Pier Planning and Design (HUD – CPF B-26-CP-ME-1063)** – The following funding sources are being facilitated with the help of VHB Engineering in South Portland, Maine and specifically by Jess Rielly-Moman. A requirement for applying for funding will be 30% design of the proposed pier work. Kathy will be having discussions with Jess to determine option for moving forward. Some of our questions have already been answered by HUD regarding requirements for NEPA review and RFP/RFQ requirements under the grant funding.
  - **EDA – Economic Development Agency ~ Annual Public Works/Economic Adjustment Funding**
  - **MARAD - U.S. Maritime Administration, agency within U.S. Department of Transportation ~**
    - **BUILD (Better Utilizing Investments to Leverage Development) Program opening for applications in December 2026**
    - **PIDP (Port Infrastructure Development Program) opening for applications in March/April**

### **Permit and Use Fees: any information or discussion:**

- Diane Smith has prepared a ‘very rough draft’ using the current Harbor Ordinance as a baseline. Her proposed changes were discussed and separated into categories for

Ordinance (legal protection) and By-Laws (rules for the use of the Henry Point Working Waterfront parking area and water access). By-Laws will not need town voter approval to be changed.

- Diane has obtained budget information from Stonington as a tool to begin building a budget for the Henry Point Working Waterfront parking area and water access so the committee can have meaningful discussion on reasonable fees for use.
- One item to explore is whether (and/or how) boat excise tax paid to the Town should be allocated to the general fund, or can it be/should it be allocated to the budget for the management and maintenance of the Working Waterfront.
- The committee seems to agree that Fee assessment for non-residents should be higher for resident fishermen due to the expenses that have been approved by town voters and contributed to by Jonesport residents contribute, but non-residents do not contribute to.
- The goal is that the Working Waterfront will be supported financially by the users of the facility, not the residents of the town of Jonesport.

#### **Other Business:**

Cynthia Beavais requested a place for a public monument to lost fishermen. No action taken at this time.

Kathy requested approval to work with Brett Pawlowski of Jonesport Type, Print, and Copy for a simple one-page color hand out and small posters that could be made available around town summarizing the plan for Henry Point with a map of the project, some facts listed in bullet points, and ways to get more information regarding the project. Request approved.

Nina Aiston and her niece Maureen Funke questioned the start date of the Campground Road improvements, and the 'final' location of the road. Kathy sent a copy of the construction plans and color-coded sheet marking the detail of both the old and new Right-of-Ways as they pass the corner of Aiston's property. Receipt confirmed; no comment from either party.

Minutes; ktk 07.20.2026